

Steering Meeting Agenda

Discovery Community School

2 February 2012

Location: Library, Carl Sandburg Elementary

Attendees: Hannah, Amy, David, Laura, Diane, Setty, Jill, Cris P, Stella, Peggy, Cameron, Shannon S, Janet, Greg, Susan

6:32p **WELCOME** presented by Amy

6:33p **TEACHER'S REPORT** presented by Diane

Outdoor Ed may start including 4th and 5th grade. The new location for this year is Islandwood. They provide curriculum for each grade each year. Therefore, it is a great location that the students could attend two years in a row and they would be presented with a new program. The budget affect would be saving the cost of a substitute as well as the expensive bus ride to Canada in previous years. The cost is \$273 per student. It would be beneficial for a small group of parents to begin planning how that cost should be covered. For example: How much is covered by the family and how much is covered by the school?

Conferences: are going well

Move: getting ready for the move (more the planning then the doing). Might seek volunteers to help pack starting after Spring Break.

Info Night: so far we have had 30 families for kindergarten observation, 27 families for first grade, 10 families for the other grades, and we have 2 more days still to do. We do not have many open spots in any of the grades.

Supplies: some purchases have already been made for kindergarten, and currently do not feel that there is a need to get more budget to proactively purchase.

Construction: a little behind schedule due to the weather, but they are working hard to get back on target. There are incentives in place that also encourage the on-time completion.

6:45p **TREASURER'S REPORT** presented by Shannon S.

Nothing has changed since last week's Community meeting – no new monies in or out. Showed last year's budget as a way to discuss next year's budget. Items to think about:

- Outdoor Ed (two classes)
- Graduation Gifts (since just one class)
- Remove income for events (like Winter event)
- Community Outreach (has been needing a little more funds)
- Field Trips (been doing more and bus trips going up)

Discussion on monies still available in other parts of the budget, and if they are going to be used.

Class sizes for next year are 22 for youngers; 26 for middles; 28 for olders

Discussion on printer purchase. **ACTION ITEM FOR JANET:** *need to talk to Mark about the ability to purchase a printer that can reach the school network and if the new building will come with a printer.*

ACTION ITEM FOR COMMUNITY: *Please turn in receipts now if you have reimbursements due so that it can help Shannon with preparation for the budget work she has to do.*

COMMITTEE REPORTS

7:02p **WINTER EVENT** presented by Cris P.

Winter Event is on track; volunteers are in place in key positions

Will be requesting more volunteers at Feb Community meeting; lots of people are needed to make this event happen! Cris estimates currently a 53% community involvement (family parent participation); her goal is 95% (last year was 90%).

All students are encouraged to have some artwork or performance piece; performances need to be approved.

Cris will be sending a follow-up email to the community on Feb 10 (mid-way point) for status check.

All family/community members have been contacted to be completely inclusive of the community.

Some misunderstandings and hurt feelings have occurred with regard to the Friday Special Play. Cris and Stella have been working to resolve the situation.

Current plan is to have a "debrief/lessons learned" meeting after Winter Event to help with planning for next year.

7:17p **COMMUNITY BUILDING** presented by Peggy

3 Mar 2012: Spring swim event – 3:15 – 4:15 at Mount Lake Terrace pool

3 Mar 2012: Parent's Night Out, Chwojko-Frank home, 7pm

Theme: Cheese, Chocolate, and Champagne tasting

7:19p **COMMUNITY OUTREACH** presented by Setty

Implementing changes that are coming from the community (change in menus and adding Eastside locations)

Homeless women’s luncheon this year (10 Mar):

Healthier/fresher foods

Additional meals for The Sophia Way shelter in Bellevue

*Due to these changes, will be requesting an additional \$200 for Community Outreach.

[DAVID/HANNAH motion to approve the request of \\$200 passed unanimously](#)

Food Lifeline overview:

Well attended, great photos for next community meeting (hairnets and plastic aprons!)

Will secure larger shifts for next year, and stick with January instead of November

Sack Lunches:

Will be assembled and donated in March (date TBD)

Possibly donated to Tent City this year, or else Downtown Emergency Services Center (DESC)

Working with Sandburg as well to see if they would like to contribute something as well.

Working on April/Earth Day event

7:24p **ENRICHMENT** *presented by Susan*

Winter Friday Specials are underway and going well

Spring Friday Specials planning (see an earlier mail to the community on the dates and plans)

7:28p **OLD BUSINESS** presented by Amy

no old business

7:30p **NEW BUSINESS** presented by Amy

Invitation for author Mindy Hardwick (author of Stained Glass Summer; certified middle school teacher) to do writing seminars for all three classes (Cris P is the contact)

Fee is between \$250-300 depending on how long she stays – and this will come out of Enrichment.

Suggest getting her on the calendar for some date in the Spring

7:40p **ADJOURN**

No Reports this month:

Principal	Mark
PTSA Liaison	Peggy/Frani
Finance	open position
Volunteer Coordinator	Kim
Communications	Hannah